



VIRGINIA RETIREMENT SYSTEM

REPORT ON

MANAGEMENT'S ASSERTIONS

RELATED TO CENSUS DATA FOR OPEB PLANS

FOR THE YEAR ENDED

JUNE 30, 2020

Auditor of Public Accounts

Staci A. Henshaw, CPA

[www.apa.virginia.gov](http://www.apa.virginia.gov)

(804) 225-3350





Staci A. Henshaw, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

June 29, 2022

Board of Trustees  
Virginia Retirement System  
1200 E. Main Street  
Richmond, VA 23219

## INDEPENDENT ACCOUNTANT'S REPORT

We have examined management's assertion that the census data for other post-employment benefit plans sent to the actuary of the Virginia Retirement System (the System), for the year ended June 30, 2020, was complete and accurate based on the criteria included in the accompanying letter. The relevant census data elements for other post-employment benefit plans are also included in the accompanying letter. The System's management is responsible for the assertion. Our responsibility is to express an opinion on management's assertion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether management's assertion is fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about management's assertion. The nature, timing, and extent of the procedures selected depend on judgment, including an assessment of the risks of material misstatement of management's assertion, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

The System does not use census data for retired members eligible for the Health Insurance Credit or Group Life Insurance Plans who are not 'Retirees in a VRS Pension Plan,' as referenced in the accompanying letter. The System's actuary applies assumptions in accordance with Actuarial Standards of Practice (ASOP) in the absence of census data for these members. Our opinion is not modified with respect to this matter.

In our opinion, management's assertion that the census data for other post-employment benefit plans sent to the actuary of the System, for the year ended June 30, 2020, was complete and accurate based on the criteria included in the accompanying letter, is fairly stated, in all material respects.

Our report is intended solely for the information and use of Virginia Retirement System management, the Virginia Retirement System Board of Trustees, the Commonwealth Joint Legislative Audit and Review Commission, and Virginia Retirement System employers and their auditors and is not intended to be and should not be used by anyone other than these specified parties.

Staci A. Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

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P.O. Box 2500, Richmond, Virginia 23218-2500  
Toll free: 1-888-VARETIR (827-3847)  
Web site: [www.varetire.org](http://www.varetire.org)  
E-mail: [vrs@varetire.org](mailto:vrs@varetire.org)

June 29, 2022

Ms. Staci Henshaw  
Auditor of Public Accounts  
PO Box 1295  
Richmond, VA 23218

Dear Ms. Henshaw:

We are providing this assertion in connection with the census data submitted to the actuary of the Virginia Retirement System for other post-employment benefits. The census data provided by the Virginia Retirement System to the plans' actuary, Cavanaugh Macdonald Consulting, LLC, used to prepare the actuarial valuations as of June 30, 2020 is complete and accurate based on the accumulation of census data reported by participating employers for the period from July 1, 2019 to June 30, 2020. The liabilities associated with the June 30, 2020 census data were rolled forward to June 30, 2021, in accordance with Government Accounting Standards Board Statement No. 75 (GASB 75), and were used in the GASB 75 Accounting Valuation reports as of June 30, 2021. The relevant census data elements, as established by the Virginia Retirement System to administer the post-employment benefit plans set forth in Title 51.1, Chapters 5, 11, 11.1, and 14 and Title 9.1, Chapter 4 of the *Code of Virginia* (1950), as amended, include the following:

**Group Life Insurance:**

- **Active Members in a VRS Pension Plan:**
  - VNAV ID
  - Date of birth
  - Gender
  - Member status with current and prior employers
  - Current and previous employer code and employer type
  - Months of service with current employer, months of total service
  - Current annual salary
  - Special coverage codes
  - Refund date
- **Active Members in an Optional Retirement Plan or Group Life Only:**
  - VNAV ID
  - Current employer

- Date of birth
- Gender
- Total service in months
- Current annual salary
- Life insurance join date
- Life insurance status
- Retirees in a VRS Pension Plan:
  - VNAV ID
  - Retirement status
  - Date of birth
  - Gender
  - Retirement plan code
  - Original, current, and final life insurance amount
- Retirees in an Optional Retirement Plan or Group Life Only:
  - Cavanaugh Macdonald Consulting, LLC applies assumptions in accordance with Actuarial Standards of Practice (ASOPs) for this member group.

**Health Insurance Credit:**

- Active Members in a VRS Pension Plan:
  - VNAV ID
  - Date of birth
  - Gender
  - Member status with current and prior employers
  - Current and previous employer code and employer type
  - Months of service with current employer, months of total service
  - Current annual salary
  - Special coverage codes
  - Refund date
- Active Members in an Optional Retirement Plan:
  - VNAV ID
  - Current employer
  - Date of birth
  - Gender

- Total service in months
- Current annual salary
- Retirees in a VRS Pension Plan:
  - VNAV ID
  - Retirement status
  - Date of birth
  - Gender
  - Retirement plan code
  - Current benefit paid and maximum benefit payable
- Retirees in an Optional Retirement Plan:
  - Cavanaugh Macdonald Consulting, LLC applies assumptions in accordance with Actuarial Standards of Practice (ASOPs) for this member group.

**Virginia Sickness and Disability Program (including Long Term Care):**

- Active Members in a VRS Pension Plan:
  - VNAV ID
  - Date of birth
  - Gender
  - Retirement plan code
  - Member status with current and prior employers
  - Current and previous employer code and employer type
  - Months of service with current employer, months of total service
  - Current annual salary
  - Contributions by employer type
  - Special coverage codes
  - Refund date
  - VSDP election flag
- Disabled Members in a VRS Pension Plan:
  - VNAV ID
  - LTD Program
  - Gender
  - Date of birth
  - Leave status

- Third party administrator
- Close date
- Benefit begin date
- Monthly salary
- Gross benefit amount
- Social security offset amount
- Other offset amounts
- Catastrophic indicator

**Line of Duty Act**

- Active Members:
  - VNAV ID
  - Employer code and agency
  - Gender
  - Date of birth\*
  - Personnel type
- Beneficiaries/Claimants:
  - Employer
  - Gender
  - Date of birth (member, spouse)
  - Relationship
  - Status
  - Health insurance premium amount

\* To the extent that this field is not complete, Cavanaugh Macdonald Consulting, LLC applies assumptions in accordance with Actuarial Standards of Practice (ASOPs) for this member group.

The census data provided by the Virginia Retirement System to the plans' actuary, Cavanaugh Macdonald Consulting, LLC, on June 30, 2020 properly reflects current benefit provisions in effect through the measurement period ended June 30, 2021 included in Title 51.1, Chapters 5, 11, 11.1, and 14 and Title 9.1, Chapter 4 of the *Code of Virginia* (1950), as amended.

The census data provided by the Virginia Retirement System to the plans' actuary, Cavanaugh Macdonald Consulting, LLC, as of June 30, 2020 properly identifies the service and dollars associated with deceased members so that they may be excluded from the valuations. The

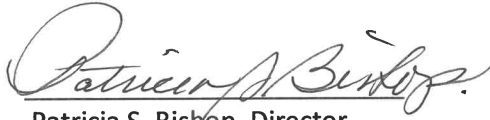
Ms. Staci A. Henshaw

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Virginia Retirement System has contracted with Life Status 360, LLC, also known as Small World Solutions, to validate the existence of inactive and retired members by cross-matching social security numbers of inactive and retired members using the Social Security Administration death match service and other information.

Sincerely,



Patricia S. Bishop, Director



Barry C. Faison, Chief Financial Officer



Leslie B. Weldon, Contoller



Rory J. Badura, Senior Staff Actuary